

MINE HILL TOWNSHIP BOARD OF EDUCATION
MINUTES
REGULAR MEETING
January 30, 2013

Opening Statement

The Regular Meeting of the Mine Hill Township Board of Education was called to order at 6:36 PM on Wednesday, January 30, 2013, by Board President Mary Jo Walilko. Adequate notice of the date and time for this meeting was advertised in the Daily Record on January 15, 2013, in compliance with the Open Public Meetings Act.

Mary Jo Walilko led the Pledge of Allegiance.

Present:

Caryn Battaglia, Patricia Hernandez (entered the meeting at 6:45) Denise Jiménez-Arias, Bridget Mauro, Gary Tillett and Mary Jo Walilko

Absent:

Jill Del Rio

Others Present:

Diane Baumann, David Bloom, Heather Carney, Carey Cervona, Elizabeth Chrico, Joan Cirella, Julia Coyne, Susan Day, Jaime Evans, Nicole Fleischman, Peggy Gorgas, Gregory Hobaugh, Sandy Holness, Melanie Hvid-Cole, Megan Ison, Cara Johnson, Christopher Johnson, Melissa Kenny, Diane Lansdell, Melanie LeSueur, Larry Lombardi, Dawn Morris, Sam Morris, Damaris Rossy, Stephanie Vacca, Thomas Vacca and Dennis Mack

CLOSED SESSION

On the motion of Mary Jo Walilko and seconded by Denise Jiménez-Arias at 6:41 PM, the Board approved the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*

- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) ***pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege***
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss;*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in category 7. It may be adjourned while business is conducted in public then reconvened after public business has been completed.

RETURN TO REGULAR SESSION

On the motion of Mary Jo Walilko and seconded by Bridget Mauro at 7:00 PM, the Board returned to the regular session meeting.

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Caryn Battaglia, the Board accepted the **amended minutes of the Reorganization Meeting held on January 3, 2013.**

Roll Call Vote-All Present Voting Yes-Motion Carried

Correspondence

- Mary Jo Walilko read the letter from Mary Ellen Stanton regarding her retirement. The Board expressed their regret and thanked Mrs. Stanton for her wonderful years of dedicated service to the district and wished her much success in the future.

Superintendent's Report

- Dennis Mack welcomed everyone to the meeting.

- Mr. Mack had Sam Morris pick the names for the Roxbury High School Lottery drawing.
- Mr. Mack thanked the town for their quick response in snow removal both before school hours and for any after school or weekend activities.
- Mr. Mack then introduced Greg Hobaugh, Melissa Kenny, Diane Lansdell and Susan Day, as they presented the full day Kindergarten Program initiative for the 2013-2014 school year.

Board Discussion/Reports

- HIB-none reported
- The census as of December 15, 2012 and January 15, 2013 was reviewed and no discussion was initiated.
- The Discipline Report from December 2012 was reviewed and no discussion was initiated.

Presentations

- Roxbury Lottery
- Full Day Kindergarten Presentation

Business Administrator's Report

- None

Public Discussion

- Joan Cirella asked about how many Choice students were entering kindergarten for the 2013-2014 school year and how many sections of kindergarten were projected. Greg Hobaugh responded as far as he knew now there would be three sections. Mrs. Cirella asked about a W.A.L.L. team banner being hung in the Canfield Avenue school gym. Mr. Mack requested an email with the details and the Buildings and Grounds committee will follow up.
- Nicole Fleischman inquired as to what, if anything would be holding up the implementation of full day kindergarten for the 2013-2014 school year. The Board responded that a decision would be made this evening.
- Damaris Rossy commented that a full day kindergarten program would be beneficial.
- Jaime Evans asked about the number of students per homeroom in kindergarten and Greg Hobaugh responded that they were projected to stay the same as in previous years.
- Mr. Mack thanked Greg Hobaugh for initiating the proposal for full day kindergarten. Mr. Mack agreed that the full day program would be most beneficial for the district in preparing our students. He also thanked all the parents for their enthusiasm and participation. Mr. Mack recommended implementation of the full day kindergarten program and the Board unanimously agreed, barring any budget constraints.

- David Bloom reported that Ordinance 0213 will be voted on at the February 7, 2013 Town Council Meeting.
- Melanie Cole asked about staff parking in parent spots. Greg Hobaugh responded. He also indicated that anyone parked in a staff spot will be ticketed.
- Sam Morris invited everyone to the ribbon cutting ceremony for the opening of Leonard Lance's Congressional office at the town hall, February 11 at 11:30 am.
- Mr. Morris also reported the Safe Routes to School Grant funds have been received and the town will be in the process of completing sidewalks from East Randolph Avenue and Randolph to US Highway 46 and creating a walking path to Dolores Street. The Board inquired about the sidewalk from Canfield Avenue up to the existing sidewalk on the grounds of the Canfield Avenue School to provide a safe walkway up the entrance of the parking lot on Canfield Avenue. Dennis Mack will follow up.
- Mr. Hobaugh asked Mr. Morris about the status of the signage indicating drivers' current speed. It was completed by Jill Ramacciotti, coordinator for the district's part of the Safe Routes to Schools Grant. Mr. Morris commented that he thought the signage was a message board. Jill Ramacciotti will follow up with Sam Morris.
- Sam Morris reported that the town will continue the plowing and grass cutting will be more extensive, to include cutting with the riding and walking mowers.
- Sam Morris indicated that an issue with an incorrect water bill to the district, due to the town's mistake, needed to be resolved on the town's end. Mr. Morris also mentioned the possibility of the district paying cost for water going forward. It was also mentioned that the school be used for a warming center. The Buildings and Grounds committee will follow up.
- Mary Jo Walilko reported the Wharton Board of Education will no longer be sharing Superintendent services with the Mine Hill Township Board of Education at the conclusion of this school year.

FINANCE

Bridget Mauro, Gary Tillett

Motion by Mary Jo Walilko and seconded by Bridget Mauro, the Board approved the **payment of bills from the General Operating Account**, in the amount of \$747,836.27.

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Bridget Mauro, the Board approved the **Board Secretary and Treasurer's Report for December 2012**. (Attachment 1)

WHEREAS, in compliance with N.J.A.C. 6A:23-2.11(c)3, the secretary has certified that, as of the date of the report, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a), now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications subject to reconciliation of the secretary's report with the statements of cash position and reconciliation report when received, and orders that it be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C. 6A:23-2.11(c)4, the board of Education certifies that, after review of the board secretary's and statements of cash position and reconciliation monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Motion by Mary Jo Walilko and seconded by Bridget Mauro, the Board approved the **appropriation transfers for the month of January 2013**, which is attached and made part of this resolution by reference. (Attachment 2)

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Bridget Mauro, the Board approved the **First Reading** of the following policies and regulations: (Attachment 3)

- **6133** E-Rate
- **6163** Advertising on School Property
- **6480** Purchase of Food Supplies

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Bridget Mauro, the Board approved the following resolution regarding **the Morris County Improvement Authorities Renewable Energy Program**:

WHEREAS, on December 8, 2011 and May 15, 2012, pursuant to bond resolution 11-31, as amended and supplemented (the “Bond Resolution”), and certain other Program Documents (as defined in the Bond Resolution), the Morris County Improvement Authority (the “Authority”) financed solar projects for various local government units (the “Series 2011 Local Units”) within the County of Morris (the “Program”), including the participating Series 2011 Local Unit adopting this resolution (the “Participant”) (any capitalized terms herein, not otherwise defined herein, for all purposes of this Resolution, shall have the meanings ascribed to such terms in the Bond Resolution);

WHEREAS, the Participant took advantage of the Program through its execution and delivery of the Participant’s License and Access Agreement and through its acknowledgment of the Power Purchase Agreement;

WHEREAS, the Authority, the County of Morris (the “County”), US Bank National Association (the “Trustee”), Sunlight General Capital Management, LLC and Sunlight General Morris Solar, LLC (collectively, the “Company”), and the Participant desire to amend the Program Documents to effect certain changes set forth in the certain “Amendment and Consent No. 1 to be executed (the “Consent No. 1”), in substantially the form attached hereto as Exhibit A, by among the Authority, the County, the Trustee, the Company, as acknowledge by certain Series 2011 Local Units as set forth on Exhibit A to the Consent No. 1, which Consent No. 1 has been submitted to the rating agencies which rate the Authority’s bonds (the “Rating Agencies”);

WHEREAS, such changes include, as set forth in the Consent No. 1, (i) to provide for the extension of the final maturity date of the Series 2011B Note from January 15, 2013 to January 15, 2014 and certain related matters, (ii) to provide for additional Project Fund requisition and payment direction procedures, (iii) to authorize and anticipated investment in the Investment Company by Firststar Development, LLC, a Delaware limited liability company (including any successor and assigns, “Firststar”) and the investment by the Investment Company in the Holding Company, (iv) to revise the list of, and respective Required Completion Dates for, the participating Series 2011 Local Units, (v) to provide for Additional Subcontractors, (vii) to provide for the consent by only affected Series 2011 Local Units in future amendments and (viii) to provide for certain matters allowing for the Project Company to make the basic Lease Payment due January 15, 2013 on time and in full; and

WHEREAS, the Authority has previously authorized the execution and delivery of Consent No. 1 pursuant to that certain “RESOLUTION OF THE MORRIS COUNTY IMPROVEMENT AUTHORITY AUTHORIZING THE EXECUTION AND DELIVERY OF

AMENDMENT AND CONSENT NO.1 AND CERATIN OTHER ACTIONS, ALL IN CONNECTION WITH TRANCHE II OF THE AUTHORITY'S RENEWABLE ENERGY PROGRAM" adopted by the governing body of the Authority on November, 21, 2012 (the "Authority Resolution")

NOW THEREFORE BE IT RESOLVED by the governing body of the Participant as follows:

Section 1 The Business Administrator of the Participant (including their designees, each, and "Authorized Officer") are each hereby severally authorized and directed to negotiate, execute and deliver the Consent No. 1, in substantially the form attached hereto as **Exhibit A**, with such changes as any such Authorized Officer, in his or her sole discretion shall determine to be necessary, desirable or convenient to promote the best interests of the Participant, including any non-material changes requested by the Rating Agencies and the final revised Exhibit A-1 to the Program Documents, and any such Authorized Officer's execution and delivery of the Consent No. 1 shall be full and complete evidence of the authorization by the Participant of any such additions or changes to the Program Documents. The Authorized Officer is hereby further authorized to take all such further actions in connection therewith in accordance with all applicable law, including without limitation the execution of such other certificates, instruments or documents, as any such Authorized Officer, in consultation with counsel, shall deem necessary, convenient or desirable by any such Authorized Officer to implement the Consent No. 1.

Section 2 The Business Administrator of the Participant and any designee are hereby authorized and directed, where required, to affix the corporate seal of the Participant and to attest to the signature of the Authorized Officer and the Consent No. 1 and such other certificates, instruments or documents contemplated herein. Thereafter the Authorized Officer is hereby authorized and directed to deliver any such fully authorized, executed, delivered, and if applicable, attested and sealed certificates, instruments and documents to any interested party.

Section 3 All actions taken to date in connection with the Consent No. 1 by the Participant and its advisors are hereby ratified, confirmed and approved.

Section 4 A certified copy of this resolution and five (5) executed originals of the Consent No. 1 shall be forwarded to Stephen B. Pearlman, Esq. of Inglesino, Pearlman, Wyciskala & Taylor, LLC, to the attention of Annie Collart, Law Clerk, at Ingelsino, Pearlman, Wyciskala & Taylor, LLC, 600 Parsippany Road, Suite 204, Parsippany, New Jersey 07054-3715.

Section 5 This resolution shall take effect immediately in accordance with all applicable law.

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Bridget Mauro, the Board approved the following **Workshop Travel Requests**:

Participant	Activity	Date	Location	Cost of Activity	Mileage	Total Cost
Debra Hanley	IROC Training	2/8/13	Hamilton, NJ	n/a	131	\$40.69
Debra Hanley	DCRP Training	2/11/13	Hamilton, NJ	n/a	131	\$40.69
Debra Hanley	Pension Training	2/28/13	Hamilton, NJ	n/a	131	\$40.69
Mark Richardson	NJMEA Music Conference	2/21/13	East Brunswick, NJ	270.00	79	\$294.49
Kay Kim	Google Education Apps Summit	3/14-15/13	Union, NJ	199.00	62	\$218.22
Flor Pagano	SmartBoard Workshop	2/5/13	Fairfield, NJ	25.00	46	\$39.26
Robby Suarez	Creating Fluent Readers	3/13/13	West Orange, NJ	199.00	46	\$213.26
Beth Ondish	Creating Fluent Readers	3/13/13	West Orange, NJ	199.00	46	\$213.26

Roll Call Vote-All Present Voting yes-Motion Carried

CURRICULUM AND STUDENT ACTIVITIES

Jill Del Rio, Denise Jiménez-Arias

Motion by Mary Jo Walilko and seconded by Denise Jiménez-Arias, the Board approved, pursuant to the Mine Hill Township Board of Education Policy 5199, **the following students to attend Roxbury High School as Mine Hill Township Board of Education paid tuition students**, September 2103 through June 2017, as per the results of the Roxbury Lottery to be held this evening:

Name	Lottery Position	Result
Katelyn LeSueur	First	attending
Joseph Kelly	Second	on waiting list

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Denise Jiménez-Arias, the Board approved the **First Reading** of the following policies and regulations: (Attachment 4)

- **2415** No Child Left Behind Programs
- **2431** Athletic Competition
- **2431.1** Emergency Procedures for Athletic Practices and Competitions
- **2431.2** Medical Examinations to Determine Fitness for Participation in Athletics
- **2468** Independent Educational Evaluations

Roll Call Vote-All Present Voting Yes-Motion Carried

OPERATIONS Mary Jo Walilko, Jill Del Rio

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, the Board approved the **disposal of the following non-operational electronic equipment**:

MONITORS

- 1A2-80717349-604
- MX-05C544-47801-256-GOYH
- 1565464AN23GHZT9
- MX-06271R-47741-127-103D
- MX-06123K4862-148-407B
- APO104FKB01137
- CN-OPO151-64180-51F-09CC
- MX-0057VU-47801-08L-II49
- 7834996YA

COMPUTERS

- 000121
- 0026313
- X06-21567
- 000224
- 000216
- 000130
- 000131

- 000129
- 000215

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, the Board approved the following resolution regarding **School Board Recognition Month in New Jersey**:

WHEREAS, the New Jersey School Boards Association has declared January 2013 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, the Mine Hill Township Board of Education is one of 586 local school boards in New Jersey that sets policies and over sees operations for public school districts; and

WHEREAS, the Mine Hill Township Board of Education embraces the goal of high quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advance Placement offerings and test scores. Now, therefore, be it

RESOLVED, That the Mine Hill Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2013 as **SCHOOL BOARD RECOGNITION MONTH**; and be it further

RESOLVED, That the Mine Hill Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, the Board approved the **First Reading** of the following policies and regulations: (Attachment 5)

- **0132** Executive Authority
- **8505** School Nutrition

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, the Board approved the adoption of the **Mine Hill Township School District Safety and Security Plan**.

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, the Board approved **Charlotte Danielson as the Teacher Evaluation Plan** and **Multidimensional Leadership Performance System as the Principal Evaluation Plan** for the Mine Hill Township school district.

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, the Board approved the change in date for the **March Public Hearing Meeting from Wednesday, March 20 to Thursday, March 21, 2013**, to comply with the mandated budget timeline.

Roll Call Vote-All Present Voting Yes-Motion Carried

PERSONNEL

Patricia Hernandez, Bridget Mauro

New personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986

And be it

FURTHER RESOLVED, the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant's attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A.18A:6-7.1 et.seq.,N.J.S.A. 18A:39-17 et. seq.,or N.J.S.A. 18A:6-4.13 et.seq., on the recommendation of the Superintendent.

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, the Board approved an increase in hours for **Lisa Ayers, office aide, from 5.5 to 7 hours per day** at the rate of \$11.15 per hour, with benefits, effective February 1, 2013, prorated.

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, The Board approved the **placement of the College of Saint Elizabeth's practicum teacher, Amanda Krause-DiScala**, in Mrs. Wohn's grade four classroom for a total of fifteen (15) hours of classroom observation to take place the week of February 4, 2013.

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, the Board approved the **First Reading** of the following policies and regulations:
(Attachment 6)

- **3230** Outside Activities
- **3281** Inappropriate Staff Conduct
- **4230** Outside Activities
- **4281** Inappropriate Staff Conduct

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, the Board approved, with regret, the **resignation for the purposes of retirement of Mary Ellen Stanton**, effective July 1, 2013.

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, the Board approved the payment to **Diane Lansdell, Melissa Kenny and Susan Day for preparation and presentation to the Board of Education, per the MHTA Agreement**, at the rate of \$32.01 per hour for thirty (30) minutes per each presenter (\$16.00 per presenter).

Roll Call Vote-All Present Voting Yes-Motion Carried

COMMUNITY AND PUBLIC RELATIONS

Gary Tillett, Denise Jiménez-Arias

- None

BUILDINGS AND GROUNDS

Caryn Battaglia, Jill Del Rio

Motion by Mary J Walilko and seconded by Caryn Battaglia, the Board approved the **donation of a scoreboard**, at no cost to the district. District will not be responsible for any upkeep or repair.

Roll Call Vote-All Present Voting Yes-Motion Carried

Dover Report

Patricia Hernandez

MHEF Report

Caryn Battaglia

Old Business

New Business

- Denise Jimenez-Arias replaced Patricia Hernandez on the Community and Public Relations Committee.

CLOSED SESSION

On the motion of Mary Jo Walilko and seconded by Bridget Mauro, at 8:56 PM, the Board approved the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) ***pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege***
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss;*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in category 7. It may be adjourned while business is conducted in public then reconvened after public business has been completed.

RETURN TO REGULAR SESSION

On the motion of Mary Jo Walilko and seconded by Denise Jiménez at 9:10 PM, the Board returned to the regular session meeting.

Roll Call Vote-All Present Voting Yes-Motion Carried

ADJOURNMENT

On the motion of Mary Jo Walilko and seconded by Caryn Battaglia, the Board adjourned the meeting at 9:11PM.

Roll Call Vote-All Present Voting Yes-Motion Carried